

EMPLOYMENT OPPORTUNITY: PROFESSIONAL LAND SURVEYOR/PROJECT MANAGER

Our **Vienna, Illinois** office has an opening for a full-time **Professional Land Surveyor/Project Manager**. Candidate will be expected to take a lead role, managing all aspects of a broad variety of land surveys from client contact through budgeting to delivery.

Areas of work will include boundary surveys, ALTAs, topographic surveys, mapping, and other land surveying services for private landowners, governments, and commercial clients.

Tasks will include tracking and managing multiple projects (including timelines and budgets), research, survey computations, legal description composition, work direction for field technicians and CAD technicians, and client communication that is professional, effective, and prompt.

For immediate consideration, please **email a cover letter and resume, with salary expectations, to zgarrett@shawneepsi.com**. Materials can also be mailed to PO Box 125, Vienna, Illinois 62995-0125. A drug test, license check, employment eligibility check, and/or background check may be administered before or after hire.

Minimum Qualifications

- Licensed Professional Land Surveyor in Illinois (other states preferred)
- Proficient in Autocad Civil 3D or Microstation
- Effective communication skills
- Time management and organization skills
- Basic technological proficiency (Microsoft Office, email)

Preferred Qualifications (not required)

- Project management experience

Shawnee Professional Services is an equal opportunity employer, considering applicants without regard to race, color, religion, sex, national origin, age, disability, ancestry, sexual orientation, veteran status, pregnancy, or any other protected classification.